

KING'S WAY
CHRISTIAN HIGH
SCHOOL STUDENT
HANDBOOK



2018-2019

TABLE OF CONTENTS

	Page
HISTORY AND MISSION STATEMENT	1
STATEMENT OF FAITH	2
ACCREDITATION	3
GENERAL INFORMATION	4
WEATHER CLOSURE & EMERGENCY INFORMATION	5
ACADEMIC POLICIES	5
GRADUATION REQUIREMENTS	7
INTERNET USAGE/BYOD	7
ATTENDANCE POLICIES	8
SCHOOL ATTIRE	9
BEHAVIOR MANAGEMENT PROTOCOL	10
HIGH SCHOOL STUDENT LEADERSHIP	11
MISCELLANEOUS	11
HANDBOOK AGREEMENT	12

WELCOME

Welcome to King's Way Christian Schools. It is our desire to provide you with information that will help you understand the policies and procedures by which we function. Therefore, it is expected that parents and students read and understand the contents of this handbook. Referring to this handbook when you have a question will most often provide you with an answer. However, if you need clarification or further help, please contact the high school office at (360) 816-1215, and they will be glad to assist you.

HISTORY

King's Way Christian Schools began in 1971 with the opening of the Peter Pan Daycare, a ministry of Vancouver Church. As the children who attended reached school age, parents appealed to the leadership to expand the program into kindergarten and first grade. Soon thereafter, classes were added. In 1977, the church and daycare moved to a new facility at their current location of 3300 NE 78th Street. The church agreed to expand the program further, and King's Way Christian School was launched under the leadership of Administrator Sally Clark. The school opened that year with two kindergarten classes and one first grade class. The plan was to grow the school a grade at a time, up to the fourth grade. However, King's Way quickly became well known in the community as a quality private school, and requests were expressed to expand more quickly and into higher grade levels.

In 1981, Vancouver Church added on to its building, enabling King's Way to grow more rapidly. Three more times over the course of the next twenty-five years, the church would meet the growing needs of King's Way with expansions and new buildings. This gracious gift of building space without the burden of mortgage debt has enabled King's Way to continue to offer high quality private Christian education at a very affordable price. Today, King's Way offers care and classes from 12 months through 12th grade, serving nearly 850 children and their families.

In 2015, Vancouver Church took the first steps to bring independence to King's Way by creating an independent 501(c)(3) corporation, providing King's Way with new opportunities to execute its mission. As close partners in ministry, Vancouver Church and King's Way continue to work together to make disciples who with Jesus, like Jesus, more every day.

MISSION STATEMENT

King's Way partners with families to provide a Christ-centered education for the whole child leading to life change in each student.

Like any other institution having its own special purpose, King's Way Christian Schools must maintain conditions conducive to the effective performance of its function. Therefore, the school does have special expectations regarding the conduct of its students and teachers. Conduct which distracts from or interferes with the purpose of the school is not acceptable.

Admission to King's Way carries with it the assumption that students will conduct themselves as responsible members of the community. Parents affirm this when they sign the King's Way application form and the annual re-enrollment form. In order to provide students with a full understanding of the standards that will enable the school to maintain conditions conducive to the effective performance of its goal and functions, this student handbook is published and revised periodically.

The school reserves the right to modify and amplify the standards and dates set forth in the Student Handbook and to use its discretion in the interpretation and enforcement of all ideals and standards of conduct. ***The School Administration also reserves the right to require any student to withdraw who is considered to be out of harmony with the goals and the spirit of King's Way Christian Schools.***

KING'S WAY CHRISTIAN SCHOOLS STATEMENT OF FAITH

WE BELIEVE... that the Bible is the verbally inspired Word of God and without mistakes as originally written. It is the complete revelation of His will for salvation and the only unfailing rule of faith and practice for the Christian life.

WE BELIEVE ... in one God, Creator of all things, eternally existing in three persons: Father, Son and Holy Spirit, and that these three are co-eternal and possess all attributes of Deity.

WE BELIEVE ... in the deity of Jesus Christ; His miraculous conception by the Holy Spirit; His virgin birth; His sinless life; His substitutionary death on a cross; His bodily resurrection; His ascension to the right hand of the Father; and His personal, imminent return.

WE BELIEVE ... that man was created by and for God; that by man's disobeying God, every person incurred spiritual death, which is separation from God, and physical death as a consequence; and that all people are sinners by nature and practice.

WE BELIEVE ... the Lord Jesus Christ died for our sins and that all who believe in Him are declared righteous because of His sacrificial death and are, therefore, in the right relationship with God.

WE BELIEVE ... in the present ministry of the Holy Spirit indwelling all believers and thus enabling and empowering the life and ministry of the believer.

WE BELIEVE ... in the bodily resurrection of everyone who has lived, the everlasting reward of those in right relationship with God, and the everlasting punishment of those who have rejected God's forgiveness in His Son.

INTER-DENOMINATIONAL POSITION AND UNITY OF BELIEVERS

Our Statement of Faith is fundamental to basic Christian tenets and contains those doctrines to which we unreservedly adhere and teach. We also recognize that there are specific doctrinal areas that are unique to the varied denominations making up our school community. Since it is our desire to maintain a non-denominational position, it is necessary that we remind faculty, staff, parents, and students that in the following areas there are differences of opinion among Christian believers:

- Styles of church government, authority, and discipline
- Time and mode of water baptism
- Security of the believer
- Timing of future events
- Second work of grace - baptism of the Holy Spirit
- Sinless perfection
- Gifts of the Spirit, i.e., tongues, interpretation of tongues, etc.

In honoring this desire concerning the purpose and outreach of the school, there shall be no attempt by student, teacher, or parent to promote a specific denominational position as the "correct" or "only" position a believer can have. We desire to remain united in the salvation and love of Christ, thus avoiding the dissension which may be caused by denominational distinctives.

SCHOOL GOVERNANCE

King's Way Christian Schools has served the greater Clark County community with a program of academic excellence coupled with strong Biblical teaching. Our campus serves over 850 students from preschool through high school. We are the largest private Christian school in southwest Washington and the greater Portland area.

The partnership with parents and the local church cements the foundation of faith that is embedded in daily instruction. Opportunities for students to excel in academics, athletics, and the arts instill a sense of accomplishment and leadership in every child attending King's Way Christian Schools.

ACCREDITATION

King's Way Christian Schools is fully accredited by the Association of Educational Service Districts (AESD) of the State of Washington and meets the graduation requirements for the State of Washington.

PARENT/SCHOOL PARTNERSHIP

BOARD POLICY REGARDING CONFLICT RESOLUTION

As Christians we believe that the Bible commands us to make every effort to live at peace and to resolve disputes with each other in private or within the Christian Church (1 Cor. 6:1-8; Matt. 18:15-20). At King's Way, this is referred to as the **Matthew 18 Principle**. The Bible describes the following sequence for resolving disputes:

1. Matters of concern should first be handled *individual to individual* in accordance with the Lord's commands in Matthew 18.
2. The second level, if necessary, is to involve the appropriate *building principal* or *supervisor*.
3. If resolution is not possible at this level, the third level is to bring the matter to the attention of the *Superintendent*.

KING'S WAY CHRISTIAN HIGH SCHOOL

GENERAL INFORMATION

DAILY SCHEDULE

King's Way Christian High School uses an eight (8) period day. Without a Zero Period, the student will attend 7 periods of instruction with a lunch period. A modified schedule is used for Chapel on Wednesdays and for Academic Enrichment on Fridays. High school classes begin at 8:20 a.m. and end at 3:00 p.m. "Zero Period" is in session from 7:30 am - 8:10 am.

CLOSED CAMPUS

King's Way is a **closed campus**. Students, who need to leave the school grounds for any reason, including illness, **must** check out in the school office. Leaving campus requires parent permission ***in advance of leaving***. Those who fail to check out may be considered truant.

VISITORS ON CAMPUS

All visitors must immediately sign in at the high school office and obtain a "Guest" name tag which is to be worn while on campus.

LUNCH

Students may either bring lunches from home or purchase hot and cold food items through our food service in the cafeteria. Purchases in the cafeteria may be pre-paid through the business office or students may pay by cash.

Lunch off campus is only permissible when accompanied by a parent, teacher or other adult with parental approval. Juniors with a 3.0 GPA in the previous grading period and all Seniors are allowed to go off campus for lunch as long as a signed "Off-Campus Lunch Contract" form is on file, approved by an administrator, and the student is in compliance with the agreement (please note the attendance policy as well as the drug/alcohol policy).

CONFERENCES

Parent Teacher Conferences are scheduled for the fall or as requested by the teacher or parent. Conferences are scheduled through the high school office or with the teacher.

PRE-ARRANGED ABSENCES

For pre-arranged absences, homework requests require advance notification with the understanding that for planning purposes some assignments may be assigned after the student returns to school or the student may be given alternative assignments. Pre-arranged absences during finals are strongly discouraged. (Please refer to Attendance Policy on page 8.)

CELL PHONE USE

Cell phone (and "smart" watch) use by students is up to the discretion of the teacher for each class and each class period. Non-compliance with the teacher's rules and policies regarding cell phone use will result in disciplinary action.

TRANSPORTATION

AUTOMOBILES: Licensed students are permitted to drive to and from the campus and to use the parking spaces designated for students in the **southeast** section of the **front** parking lot. Students who drive to school are responsible for the following:

1. Students are to register their vehicles in the office by lunch on their first day of driving to school.
2. Students are not permitted to loiter in the parking lot or sit in cars during the school day.

3. Student drivers are a representative of King's Way. Safety concerns, speeding, and other driving violations which are reported to the office shall be discussed with the student and may be reported to the parents.
4. Student drivers must use the parking lot designated for them.
5. Students are to park appropriately (i.e., within parking space boundaries).
6. Failure to abide by the directives may result in the loss of driving/parking privileges.

WEATHER CLOSURES AND EMERGENCY INFORMATION

King's Way Christian Schools is a member of the FlashAlert Network. School delays and closures will be reported on area radio and television stations. In addition, a regional web page has been established for area schools to use for publishing school delays, closures, and emergencies. All King's Way families must subscribe to this service. You may view posted message and/or receive this information as emails and/or cell phone text messages. There is no cost for viewing the information or subscribing to messages, but be aware that since the emails and text messages travel the Internet, they may be delayed or deleted by various spam filters along the way. The web site is as follows:

<http://www.flashalert.net/news.html?id=49>

This information should be available by 6:00 am on the day school may be closed or delayed; however, the time of posting may vary with changing weather conditions.

Because of the diverse weather conditions that can exist within the area from which our students come, our policy will be:

- If local hazardous road conditions jeopardize the safety of students, their absence from school will be excused on the basis of parental decision.
- If the educational welfare of our students requires a make-up day, it will be scheduled with ample advance information. All drivers are urged to give first consideration to the safety of their students. Questions regarding the operation of this policy are to be referred to the school superintendent.
- Decisions concerning scheduled athletic contests will be addressed separately.

ACADEMIC POLICIES

King's Way places a high value on the learning experience. Graduation from King's Way is a privilege and not an automatic guarantee. The graduate from King's Way Christian High School receives a diploma signifying completion of a rigorous academic agenda coupled with an integration of the Bible. A minimum of 24 credits is required for graduation.

King's Way students are **expected to pursue academic excellence**. Any student admitted into the regular academic program of King's Way should be maintain at least a "C" average (2.0 GPA) with no Fs.

If a student receives a failing grade in any class **or** achieves below a 2.0 grade point average during any semester, the student may be placed on *Academic Probation*.

Student performance is examined every semester to determine academic probation. If a student receives a failing grade in any class, **or** achieves below a 2.0 grade point average on final semester grades, the student may be placed on *Academic Probation*. A letter sent by the Academic Director will notify parents when their student has been placed on Academic Probation. The student has the following semester to correct the deficiency and shall be removed from probationary status when he/she has no Fs, and has a 2.0 grade point average or higher.

- High School students who for any reason are deficient in credits at the end of a year or who have failed a course at the end of a semester must complete a credit recovery course that meets with the approval of King's Way to make up that deficiency prior to fall enrollment. A minimum of 6 credits is expected each year through grade 12. If there are any questions regarding this policy, contact the school office.
- If a student remains on Academic Probation longer than one semester, **he/she may be dismissed**. Parents may monitor their child's progress online and through contact with the teacher.

FULL TIME ENROLLMENT: Students must be enrolled full-time.

FORMALIZED TESTING

King's Way intends to offer the following formalized testing: 9th through 11th grades take the PSAT at King's Way in October, King's Way will not be a testing center for the ACT (American College Testing), or the SAT (Scholastic Aptitude Test). Students will make plans to take these tests at local testing centers. King's Way also administers AP exams during dates that are pre-determined by the College Board.

STUDENT PROGRESS

Parents can monitor the progress of their student's school work via **Blackbaud Family Access**. A link to **Blackbaud Family Access** can be found on our King's Way Christian Schools web site: www.kwcs.org. User IDs and Passwords can be emailed to you via the system at the login page.

GRADES AND GRADING

The school posts grades at the semester. Parents can expect to see an unofficial transcript posted to **Blackbaud Family Access** approximately 10 days after the end of each grading period. If you have a question concerning a grade, student and parents should contact the teacher who assigned the grade. If you are not satisfied at this point, you can then discuss the matter with the Academic Director.

No credit is earned for a "Failure" or "Withdrawal" grade. A teacher may give an "INC" (incomplete) when course work is not finished because of illness or other unusual circumstances. A student will have two weeks to complete the work required to change the "INC" to a permanent grade. If extenuating circumstances exist, an appeal to the Academic Director for more time can be filed.

REPEATING A CLASS

Any student at King's Way Christian High School who fails a required course for a semester will be required to repeat that semester of the course. Students with a grade below a "C" will be permitted to repeat a course in an effort to improve their course knowledge. Credit will be issued for repeating the class to the extent of replacing a grade, however, only one course will count for credit. (Note: Colleges will typically not replace a grade but rather include both grades in the GPA calculation.)

The following grading scale is used at King's Way Christian High School:

Student's Percentage Grade	Student Letter Grade Based on the Percentage Earned	Grade Points Earned per Credit Based on the Letter
93 – 100%	A	4.0
90 - 92%	A-	3.7
87 - 89%	B+	3.3
83 - 86%	B	3.0
80 - 82%	B-	2.7
77 - 79%	C+	2.3
73 - 76%	C	2.0
70 - 72%	C-	1.7
67 - 69%	D+	1.3
60 - 66%	D	1.0
0 - 59%	F	0.0

The only grades permanently recorded on the high school transcript are the semester grades.

HIGH SCHOOL GRADUATION REQUIREMENTS

Student must earn 24 credits to graduate. One-half credit is given for each semester class. Credit for course completion is earned by passing with a “D” grade or above. Some King’s Way high school courses require a higher grade to fulfill enrollment prerequisites. Colleges may require a higher grade when evaluating for admission. Students enrolled in Warner Pacific College credit classes must earn an average of 80% or greater to earn dual credit. See our KWCHS Course Catalog for more details.

REQUIRED CREDITS LISTED BY GRADUATION YEAR

Courses	2019 and beyond
Bible	4
Math	3
Social Studies	3
Science (2 labs required)	3
English	4
World Language	2
Fine Arts	2
Career & Technical Ed (CTE)	1
Health	.5
Fitness	1.5
College Career Readiness	.5
Electives	0
TOTAL CREDITS	24.5

INTERNET USAGE

The use of the Internet is a privilege, not a right. Inappropriate use including any violation of these conditions and rules may result in cancellation of the privilege. King’s Way Christian Schools under this agreement, is delegated the authority to determine appropriate use and may deny, evoke, suspend, or close any user account at any time based upon a determination of inappropriate use by an account holder or user.

King’s Way Christian High School Bring Your Own Device (BYOD) Policy/Agreement

King’s Way Christian High School students are required to bring their own laptops to school provided they meet the minimum requirements provided in this document. This program, known as the BYOD (Bring Your Own Device) Program, is intended to maximize the educational potential of current technologies while ensuring the safety and privacy of the students and staff. **All students in grades 9 through 12 and all parents/guardians of students in grades 9 through 12 must read this BYOD Policy and sign the BYOD Agreement in September of the current school year. (For the sake of convenience and simplicity, this Agreement combines the Acceptable Use of Technology Policy and the Bring Your Own Device (BYOD) Policy on one form, it is to be understood that the BYOD Program is only for students in grades 9 through 12.)**

This BYOD policy/agreement is intended to supplement, and not to replace, the King’s Way Acceptable Use of Technology (AU) Policy. Both policies apply to all technological devices brought onto the campus, as well as to the use of King’s Way Christian Schools owned technology.

All students/families participating in the BYOD Program agree to the following:

1. **Network Access** – Access is a wireless connection to the internet using the KWCS guest network. Any and all access through the guest network may be monitored and/or recorded for the purposes of network security, student safety, and compliance with the BYOD and AU policies.

2. **Network Printing & Storage** – Access does not include access to the KWCS network resources, such as file shares or printers. KWCHS students will save their documents to Google Drive.
3. **Academic Purposes** – Any device brought to school under this program will be used for academic activities only, unless permission is given for another use by a staff member.
4. **Maintenance & Repair** – The student/family is responsible for the condition of the device brought to school under this policy/agreement, including updates, antivirus software, maintenance and/or repair.
5. **Lost or Stolen** – KWCS is not responsible for any lost, damaged, or stolen personal property, including any device brought to school under this BYOD Program.
6. **Charging** – Any device brought to school under this BYOD Program must have fully charged battery and must be recharged outside of school, unless specific permission is granted by KWCS personnel. All devices should be capable of lasting a full day without recharging.
7. **Transmission of Content** – No device, whether brought to school as a part of the BYOD Program or owned and provided by KWCS, may be used to record, store, or transmit any type of image, sound, or video from KWCS except for approved projects with the express permission of a teacher or administrator.
8. **Inspection Agreement** – If a reasonable belief exists that a student has used his or her device in a way that violates this policy/agreement or any other school policy, that student's device may be inspected and/or confiscated. Subsequent or additional misuse of technology may result in disciplinary action involving loss of technology privileges or other action as determined by King's Way Christian School.
9. **Laptop Standard** – The device used must meet the following requirements, in order to be included in the BYOD program:
 10. Laptop with a keyboard (no tablets)
 11. Have the current version of Google Chrome browser installed
 12. Wireless connectivity compatible with 802.11g, 802.11n or 802.11ac Wi-Fi

ATTENDANCE POLICY

GENERAL ATTENDANCE PROCEDURES

To assure KWCHS of the safety of your student, please call 360-816-1215 to let the school know that he/she will be absent that day. The general guideline is to allow a student the same number of days to do the missed work as the number of days they were absent, while simultaneously keeping up with the current daily work. **Specific arrangements are to be made with the teacher.** *Up to 10% of a student's grade may be determined by classroom participation points.*

The absence policy consequences (in addition to losing classroom participation points):

- At the 5th absence, an Official Note will be sent via Blackbaud.
- At the 7th absence an Official Note will be sent via Blackbaud.
- At the 10th absence an Official Note will be sent via Blackbaud. In addition, a mandatory meeting with the Dean for Students and Superintendent will be held with the family.

TARDY POLICY

Each student is expected to be inside the room and in his or her seat and ready to work when the tardy bell rings. Each teacher will define what constitutes the rule in his/her classroom. A student arriving at school after 8:20 a.m. is to report to the office for a tardy slip. Arrival after 8:35 constitutes an absence. At 8:40, the school checks the absent notifications against the students whom teachers have marked absent from class. **Parents, please call by 8:40 if you are en route.**

The tardy policy consequences (in addition to losing classroom participation points):

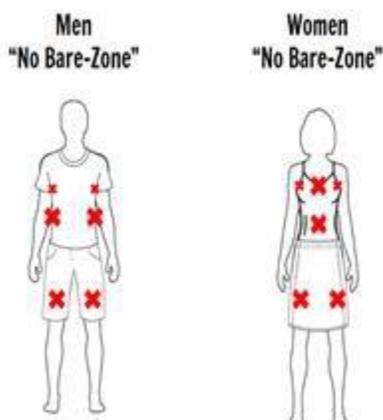
- At the 5th tardy, an Official Note will be sent via Blackbaud.
- At the 7th tardy, an Official Note will be sent via Blackbaud and student will have lunch detention.
- At the 10th tardy, an Official Note will be sent via Blackbaud. In addition, a mandatory meeting with the Dean for Students and Superintendent will be held with the family.

SCHOOL ATTIRE

KEY WORDS: APPROPRIATE, NEAT, CLEAN AND MODEST

At King's Way all clothing must be:

- **Appropriate.** This generally means clothing is to be worn for the purpose for which it was designed. Clothing which is appropriate in one setting may not be appropriate for the school environment. Clothing and grooming should not attract undue attention or be disruptive to school procedures.
- **Athletic Dress Code.** An athlete while competing or practicing, has a different code than for school time or other school activities. The athlete should be dressed according to the competitive demands of that sport.
- **Neat/Clean.** This means clothing that is clean and in good repair.
- **Modest.** This generally means moderation. For all types of dress, the fabric, style, cut, occasion, etc. are to be taken into consideration so that the final result is that of modest dress for both young men and women.



The “No Bare Zone” models (above) is a visual guideline for our “Dress Appropriate” policy. The “No Bare Zone”, although shown from a frontal view in the diagram, also applies to the same areas on the back of the body. The “No Bare Zone” runs continuously from the areas above the knees to the bottom of the arm pits on the front and back of the body.

Refrain from wearing any of the following:

- Men: Muscle shirts, sleeveless shirts or tank tops
- Women: Shirts with immodestly low or revealing necklines/back or tube tops.
- Any immodestly tight clothing such as camis, tank tops, body suits, etc. unless it is appropriately covered with a layering piece.
- Clothing that is sheer or reveals bare midriffs or undergarments, including under your arm. The only part of bralettes that may be visible is above the No Bare Zone. Normal (thin) bra straps must be covered, even if they are outside of the No Bare Zone. Any style of bra must not be visible through fabric in the no bare zone.
- Holes in pants/jeans that show skin above the fingertip line, unless covered with a permanent underlayer (such as leggings, spandex, etc.). Temporary coverups, such as duct tape, paper towels, etc. are not acceptable.
- Inappropriate messages or pictures
- A hoodie over your head indoors
- Skirts, shorts, and dresses that are shorter than 4” from the top of the kneecap
- Pajama pants or sloppy loungewear
- Visible tattoos that are inappropriate
- Ear piercings larger than 16 gauge (i.e. plugs)
- Hoop nose rings
- If wearing yoga pants or leggings, the shirt/sweatshirt/sweater must completely cover the front and back without riding up when walking.

If a student is not in compliance with the dress code policy, a staff member will give the student a dress code slip identifying the area that needs to be fixed. It is the student's responsibility to turn in the dress code slip at the office. If a parent/guardian is not able to immediately provide appropriate clothing, the office will provide clothing. No student will be allowed to leave campus to get a change of clothes for liability reasons.

Dress Code policy consequences

- 1-3 infractions: warnings
- 4th and beyond: Meeting with Dean for Students, escalating consequences.

CONDUCT & EXPECTATIONS

INTRODUCTION

Good conduct is expected of all students at King's Way Christian Schools. Each student is expected to adhere to the rules and regulations which are in keeping with the purpose of an educational institution. Each student is a representative of our school wherever he or she may be. Our student body prides itself on good sportsmanship, good scholarship, and good manners. Students are also expected to display proper conduct going to and from school, on the school grounds, and in the school vehicles. In general, student behavior should promote respect, academic and spiritual growth, and enthusiasm for the school.

Although we recognize that we have no direct control over the students when they are away from school, any major conduct violations may still be considered grounds for disciplinary action. The testimony of your conduct when out in the public is a testimony which reflects upon Christians in general and students at King's Way in particular.

We are a drug, alcohol, tobacco, and weapons free campus. Any use or possession of these substances, look-a-likes, or other harmful materials will not be tolerated and will result in an automatic suspension of at least 3 school days. Depending on the severity of violation (please refer to drug schedule in athletic handbook), a student may be expelled. This policy includes behavior off campus during the school hours.

Fighting or physical violence will not be tolerated. Initiating a physical altercation will be an automatic suspension of at least 2 school days, but may be more based on the severity.

BEHAVIOR MANAGEMENT PROTOCOL

We view mistakes and bad judgment as learning opportunities for students as they grow and develop as people. In the case of misconduct, students will be given an opportunity to describe their actions and perspective to the teacher or administrator. Students are expected to be forthright and honest. In turn, the teacher or administrator will gather relevant facts, data, and information from others involved. Part of the consequences may involve discipline. Several factors will determine what disciplinary action is chosen by the teacher or administrator:

1. Severity of infractions
2. Frequency/History (how often this or similar behavior has occurred)
3. Student response to their misconduct as it relates to attitude/remorse/accountability

Disciplinary actions can include, but are not limited to, the following: loss of free time, detention, extra work, school/community service projects, non-participation in extra-curricular activities (field trips, sporting events), probation, in-school suspension, out-of-school suspension, or expulsion. The goal of these disciplinary measures is to produce a changed heart that results in changed behavior. Failure to modify behaviors will result in progressive discipline, which will expand the consequences for misconduct. For example, discipline could progress on a spectrum such as: one lunch detention> three lunch detentions> school service, etc.

Bullying Policy Consequences:

- 1st infraction – student will meet with the Dean for Students
- 2nd infraction – student will meet with the Dean for Students, automatic lunch detention, school service requirement
- 3 or more infractions – student will meet with the Dean for Students and the Superintendent, automatic lunch detention, school service requirement and enrollment re-evaluation.

Examples of misconduct include but are not limited to: deliberate or accidental vandalism, bullying, harassment (sexual or intimidating), cheating, forgery, plagiarism, etc.

DISCIPLINE OF STUDENTS INVOLVED IN EXTRA CURRICULAR ACTIVITIES

Participation in school activities is always a privilege to be earned and never an entitlement. Students in athletics, music, leadership or other extra curricular activities are representatives of our school and are expected to act in compliance with all disciplinary policies as stated in the Parent/Student Handbook. Discipline infractions are serious and for those involved in extra curricular activities part of the corrective action process may result in suspension/removal from the extracurricular activity.

NOTE: In all disciplinary situations, latitude is given to the administration regarding the application of consequences. This allows the administration to best fit the consequences to each individual case. In addition, each incidence of misconduct will be recorded in the student's file.

SUSPENSION (IN-SCHOOL OR OUT-OF-SCHOOL) AND EXPULSION

All suspensions and expulsions will be at the discretion of the Discipline Review Board. Their decision will be presented to the superintendent for final consent. Parents will be notified of the situation and decisions reached. *Attendance at the King's Way will always be a privilege and not a right.*

SCHOOL SPONSORED FUNCTIONS

Extra-curricular activities are a part of school life, particularly for high school students.

1. Any class or student activity sponsored by the school shall be planned by student leaders with their advisors and must be approved by administration.
2. No meeting of any school organization is to be held without the knowledge of the Advisor.

All school-sponsored activities will have school-provided supervisory staff in attendance. Parents may telephone the school office if they question whether or not an activity is school sponsored.

HIGH SCHOOL STUDENT LEADERSHIP

Student government at King's Way is an important part of school life. It is an opportunity to have a voice in school activities, programs, and management. Students are encouraged to run for office or otherwise become active in student government at King's Way. Any student has the right to request an appearance before the Student Council to present ideas, to express concerns about school problems, or to suggest changes. Student Council needs the help, the ideas, and the support of the student body so that it can function successfully and so that all students can have a genuine voice in the affairs of the school. The Student Council is comprised of the Executive Council and the class representatives.

MISCELLANEOUS

CHAPELS AND ASSEMBLIES: Chapel is a gathering of the King's Way family specifically for times of spiritual growth, sharing of needs, hearing different guest ministers and speakers. Attendance is required. Parents are invited and always welcome to attend chapels. Please check in at the office.

DISPLAYS OF AFFECTION: We understand that it is natural for young men and women to develop affections for each other. Students need to understand, however, that displays of affection are generally not appropriate in public places. Any display of affection beyond hand holding, arm-linking or a brief hug is unacceptable anywhere on campus and at all school functions.

DISTRIBUTION OF MATERIALS: Flyers and other material may not be distributed or posted by students or non-students on the King's Way campus without the expressed permission of the school administration. All such materials must

bear identification as to the publishing agency, distributing organization, church, or individual. This precaution is taken because the administration desires to have positive influence in the things advertised to the students and to eliminate any cross purposes to the nature of the school.

ILLNESS & PRESCRIPTION MEDICATION: Any student who becomes ill at school should go to the office and make arrangements to go home. All prescription medications are to be kept by the school nurse along with a medical authorization signed by a physician. The high school office will dispense and keep a log of all prescription medications taken at school.

LOCKERS: Lockers are the property of KWCHS and the school reserves all rights to inspection, search of contents, maintenance, etc. Money and valuables should not be kept in the lockers. No trash or open food or drink should be left in lockers due to the risk of attracting ants. Lockers are at no time to be used for storage of objects that are illegal or that could be harmful to individuals in the school. The school cannot be responsible for articles taken out of lockers. Students must provide their own combination locks. Students will be assigned lockers.

STUDENT INSURANCE: All students must have medical insurance coverage.

WEAPONS: Weapons are forbidden on school property. No student shall make a threat, carry, exhibit, display, or draw any weapon capable of producing bodily harm in a manner and at a time and place that shows an intent to intimidate another, or that warrants alarm for the safety of persons in the immediate vicinity.

STUDENT HANDBOOK CONTRACT

I, _____, have read and understood all that is contained with the King's Way Christian High School

(student name)

Handbook. As a student at King's Way and a member of the King's Way school community, I agree to abide by all of the rules, policies, and regulations dictated within and to endeavor to honor God in all I say and do.

Student Signature

Date

PARENTAL AGREEMENT

King's Way Christian Schools' educational mission involves working with the home in the overall Christian education of students. On occasion this cooperation between the school and home may become difficult. To avoid such situations, the school requires parents enrolling their children, or to maintain enrollment, to affirmatively support and cooperate with the school.

As a parent, I agree to support the school with my prayers and with a positive attitude. Complaints or negative comments will be shared only with the teacher, administrator, or person involved and not with my child or other people, following the Matthew 18 principle.

As a parent, I understand that enrollment of children in King's Way Christian School is a privilege, not a right. Parents must understand that continued enrollment and re-enrollment of their children is dependent on their support of the school, its staff, and its policies.

Parent Signature

Date

(The following Internet Student Contract is included for your information.)