

King's Way Learning Center



Parent Handbook

Table of Contents

King's Way Parents Greeting from the Staff	4
Learning Center Mission Statement	5
Vancouver First Church of God Mission Statement	5
Organizational Structure and Decision Making	5
Parent Involvement	6
Classroom Involvement	6
Licensing	6
Developmentally-based Educational Program	6
Curriculum	7
Hours of Operation & Important Dates	8
Learning Center Programs	8
Example of Full Day Schedule	9
Daily Sign In and Out	9
Financial Policies	10
Tuition and Childcare Fees	10
NSF and Late Fees	11
Change of Service Forms	12
Holiday Rates	12
Late Pick up fees	12
Childcare during school breaks	12
What Your Child Should Bring to the Center	13
Personal Hygiene	13
Dress Code	13
Attendance Policies	14
Health and Safety	14
Illness	14
Injury Report	15
Immunization	15
Child's Records & Updates	15
Medication	16
Meals/Snacks/Nutrition	16
Allergies	16

Emergency Preparedness & First Aid	16
Communication with Parents	17
Conflict Resolution Policy	17
Discipline Policy	18
Assemblies	19
Birthdays	19
Toys From Home	19
Lost and Found	20
Pictures	20
Field Trips	20
After Hours	21
Child Abuse Report Laws and Policy	21
Learning Center Staff Pre-Employment Screening	21
Inclement Weather	21
Non-discrimination policies	22
Disclaimer	22
Visiting the School and Learning Center	22



KINGSWAY
LEARNING CENTER

Learning Center Parents and Families:

King's Way Learning Center was established in 1971 to serve the families of Clark County and surrounding communities. It is our purpose, as a ministry of the Vancouver First Church of God, to partner with parents for the teaching and guidance of children.

The purpose and focus of King's Way Learning Center program is to provide a learning environment where all children are respected, nurtured and valued with Christ's love. We believe that God has called us to equip children with the foundational building blocks for educational success in order that they may become responsible, caring individuals who have the skills to contribute in the larger community in meaningful ways. We accomplish this goal by creating a program that encourages children to be accountable to self and others, to discover personal gifts and abilities through a variety of learning experiences integrating academics and play.

Thank you for the opportunity to join together in the education and care of your child. This is a privilege that the staff at King's Way take very seriously. Please be assured that all Learning staff receives excellent ongoing training and educational development.

Sincerely,

KWLC Staff

King's Way Christian School Mission

King's Way Christian School's ministry is to partner with parents to provide a Christ centered, quality education which instills educational, spiritual, and academic excellence.

King's Way Learning Center Philosophy

At King's Way Christian Learning Center, we emphasize the development of the whole child: Social, Emotional, Cognitive, Language, Physical, and Spiritual. This is accomplished by providing a hands-on learning environment where children are encouraged to explore their world with all their senses and creatively express themselves throughout their daily activities. Teacher guidance and encouragement help to foster social skills and nurture each child emotionally. It is our goal that every child that leaves our program is loved and well prepared for the next step in their learning.

Vancouver First Church of God Mission Statement

The Vancouver First Church of God is about people.

We seek to:

Invite people to Christ

Establish people in relationships

Inspire people to pray

Encourage people to worship

Equip people to serve

Empower people in Missions

Meet needs and bring the hope of Christ to the world

Organizational Structure & Decision Making for King's Way Christian Schools

King's Way Christian Schools (KWCS's) is a ministry of the Vancouver First Church of God. The School Administrators work collaboratively with the church leadership team to provide the best facilities, education and spiritual development of students and families.

KWCS's is governed by the King's Way Ministry Board (School Board). Members of this board are business persons, educators

and parents of children who attend King's Way. The Superintendent reports to the School Ministry Board and the Elementary Principal, the Middle school – High school Principal and Learning Center Director report to the Superintendent. Decisions regarding the daily operation and leadership of the school are made by the administrative team.

Parent Involvement

King's Way Christian School and Learning Center work closely and collaboratively to promote parent involvement in all aspects of the education of children. The Learning Center has an open door policy that promotes parent participation in the classroom and in all Learning Center activities. There are many ways for parents of Preschool and childcare children to become involved in our Learning Center program.

Classroom Involvement

Parents are encouraged to participate in classroom activities and special events. Each classroom teacher will coordinate activities and times parents may assist in the classroom.

Licensing

The Kings Way Learning Center is licensed by the State of Washington. A State Licensing Agent routinely visits our Learning Center unannounced to assure a high standard legal operation and the best quality care. The State requires re-licensing every three years. A copy of our business license is located in the Learning Center front office.

Early Childhood Education

Differentiated Developmentally-based Educational Goals and Philosophy

Children grow and develop at individual rates. Two children the very same age may vary greatly in their developmental abilities. There are however, average developmental levels for Preschool aged children. The KWLC is designed on nationally researched and accepted developmental strategies and practices. We are blessed with a well trained staff that encourages each child to

explore the world around them. We offer a differentiated developmentally based learning that targets the growth of **each child**.

Curriculum

Our trained teaching staff create and develop an age appropriate curriculum that is specialized for each classroom. Activities are based around weekly themes and Bible stories in order to promote Biblical integration into all areas. Art focuses on the process of creating with little importance put on the appearance of the final product. Children are encouraged to creatively express themselves through their work. Social and emotional skills are improved through Christian concept development. Each age group has learning objectives every month in science, math, large and fine motor, as well as language and literacy for four to five year olds. These objectives provide areas of focus as well as benchmarks for learning.

Classroom environments are specifically designed for each age group to encourage discovery. Learning centers are set up in each room to provide opportunities for hand's-on reinforcement of concepts and skills. Children are encouraged to play alone or with others using their imaginations to develop concentration, problem-solving skills and to develop their own creative interests.

Children meet together once a week for Chapel in order to emphasize our weekly Bible story and concept. This also provides a time of togetherness and fellowship with other classes and ages. Music and Movement is an important part of the curriculum. All students collectively gather once a week.

Here children are provided with:

- Repetition that reinforces learning
- Rhythmic beats (with/without instruments) that enhance coordination
- Melodies that express emotions
- Words that are building blocks of language and literacy
- Movement to develop large and small motor skills

II Timothy 3:16 – “All scripture is God-breathed and is useful for teaching, rebuking, correcting and training in righteousness, so that the man of God may be thoroughly equipped for every good work.”

Learning Center Hours of Operation

The King's Way Learning Center is open from **6:30 am to 6:00 pm Monday through Friday**. It is our goal to remain open and available to parents needing childcare as much as possible.

Learning Center closure dates:

Please refer to Calendar on Website

Learning Center Programs

Full Day and Half Day Preschool

King's Way provides half day and full day programs for children ages 3 (& fully potty trained) through age 5 (Pre-K program). Rest times are incorporated for full day children ages 3-5 years. All Learning Center students receive the same Preschool curriculum whether they participate in a full or half day program.

The King's Way Learning Center's Preschool is structured to stimulate enthusiasm for learning, self-confidence, cooperation and creative expression. Children enjoy a variety of activities including chapel, music, circle time, art, large and small motor skill activities, outside play and imaginative free play. Activities include creative play in learning centers, large and small motor skill development, social and language development, pre-reading and pre-math activities.

Full Day Toddler Preschool Program

We offer full day toddler preschool for ages 12 months to 3 years. Nap times are provided for all children and lunches and snacks are also provided. We provide sippy cups for children not yet ready for regular cups. Bottles are not used.

Parents will provide disposable diapers and the center will provide diaper wipes. Approximate times for diaper changes are 8:30 11:30 2:30 4:30. Diaper changing procedures:

1. Wash your hands with soap and water, you may use disposable gloves, never leave child alone on diapering table
2. Take off dirty diaper, and clean the child's bottom with wet wipe

3. Remove disposable gloves over soiled item and dispose in designated covered, hands-free garbage can.
4. Diaper and dress child
5. Wash child's hands and own hands. Put the child down in a safe place.
6. Clean and disinfect the diapering area and any equipment of supplies you touched with bleach solution.

At King's Way Learning Center, we believe that a toddler program should be holistic, that is providing spiritual, language, social, emotional, cognitive, and physical development opportunities throughout the day. The staff will encourage and nurture children in a variety of ways based on the child's personality, interests, and needs as they develop in all areas.

Example - Full Day Schedule

6:30 am – 8:45 am	Arrival Activities/Free Play/Breakfast
8:45 am – 9:00 am	Preschool introduction
9:00 am – 9:20 am	Circle Time Activities
9:20 am – 10:00 am	Wash/Snack/Bathroom
10:00 am – 10:45 am	Learning Center Activities
10:45 am - 11:00 am	Large Motor/Fine Motor Activities
11:00 am - 11:25 am	Outside Play
11:25 am – 11:30 am	Bathroom/Wash
11:30 am – 12:00 pm	Lunch
12:00 pm – 12:20 pm	Make beds/Books/Story Time
12:20 pm – 12:30 pm	Bathroom
12:30 pm - 2:30 pm	Nap/Rest Time
2:30 pm – 3:00 pm	Bathroom/Wash/Snack
3:00 pm – 4:00 pm	Afternoon Activity/Open Centers
4:00 pm – 5:00 pm	Outside Play/Bathroom/Wash
5:00 pm – 6:00 pm	Open Centers

Daily Sign-In and Out

Parents or authorized persons must sign the child in on the computers at front counter of the Learning Center each day. The parent or authorized persons will also be responsible **for escorting** the child to the proper classroom and sign in the child in the attendance book **and inform the teacher the child has arrived.** Children shall not be permitted to walk themselves to the classroom. The State of Washington requires daily sign-in sheets

must be filled out in full with the times of arrival and departure and a full legal signature. Only persons noted on the registration form or persons with written authorization from the legal parent/guardian are considered authorized individuals to remove a child from the Learning Center.

When picking a child up from the Learning Center the parent or authorized person must ***first come to the front desk and check the child out on the computer.*** Proceed to the classroom and sign out in the attendance book. If the child is not in the classroom, proceed to the playground and receive the child from the teacher on duty.

Financial Policies

Tuition & Registration Fees

Tuition is reviewed by the School Board each year. It is the goal of King's Way Christian Schools to keep tuition affordable. Tuition rate changes are effective beginning September 1st, 2008. The rates and payment information for the year 2008-09 are as follows:

Billing is done in-house through ProCare accounting system. Tuition is due monthly in advance of services. Payments will be made using an automatic funds transfer system. You have the option of using your checking or savings account or your credit card. Payments will be deducted on the 5th of each month. **All late payments will be charged a \$25.00 late fee.** For questions concerning billing please call our billing specialist at ext 6971.

Registration Fee for the 2008-2009

1 child	\$100.00
2 or more children	\$150.00
Preschool Activity Fee	\$75.00
Hopper Activity Fee	\$25.00

All registration and tuition fees are non-refundable

unless the application is not accepted or space is not available.

Half Day Preschool Tuition			
Program	Yearly Tuition	2 equal Payments	Monthly Payments
M/W/F	\$1,900	\$807.50	\$200.00 (June \$100)
T/TH	\$1,282.50	\$544	\$128.00 (June \$64)

Full Day Monthly Rates					
Program	1 day/wk	2 days/wk	3 days/wk	4 days/wk	5 days/wk
Toddler Childcare		\$381	\$576	\$693	\$827
Full Day Preschool		\$330	\$468	\$589	\$693

School Age Monthly Rates					
Program	1 day/wk	2 days/wk	3 days/wk	4 days/wk	5 days/wk
Kindergarten (Before & After)	\$104	\$208	\$312	\$416	\$476
School Age (Before Only)	\$39	\$78	\$117	\$156	\$195
School Age (After Only)	\$57	\$113	\$169	\$226	\$282
School Age (Before & After)	\$87	\$173	\$260	\$347	\$390

NSF Charge

A \$25.00 NSF charge will be assessed on all payments that are returned for non-sufficient funds.

All King's Way School's have a policy that refuses educational or childcare services to any family delinquent in payment of tuition or other fees. If a family is experiencing an unusual hardship with payments you are encouraged to meet with the Learning Center Administrator to discuss options.

Change of Service Forms

A change of service request form must be filled out and turned into the office for vacation request, schedule change, additional days, and withdrawal. **TWO WEEKS** advance notice is required for all change of service requests (including additional days, vacation requests, schedule changes and withdrawals).

Additional Days

Additional days may be provided as space allows to those enrolled in full day and extended care programs. If additional days need to be canceled notice must be received two weeks in advance.

Toddler	\$44.00	Before & After	\$20.00
Preschool	\$38.00	Before only	\$ 9.00
Kindergarten	\$24.00	After only	\$13.00

Extended Care—No School Rates (Childcare services when King’s Way Christian Elementary is closed)

\$ 24.00 Half day

\$ 31.00 Full day

The Learning Center does not take drop in students that are not officially enrolled. We therefore do not offer an hourly rate. If childcare services are requested, the above fees apply.

Late Pick-up Fees

It is important that all children be picked up from the Learning Center promptly at the end of the session.

Parents arriving after the end of the session will be charged a late fee of \$1.00 for every one minute they are late. This fee will appear on your next billing statement. A late fee applies even if a parent is on campus yet fails to arrive to the classroom on time to pick up a child.

Childcare during School Breaks

It is the Learning Center’s goal to be open and available for extended care for families enrolled in the School Age program.

Sign-up sheets will be posted two weeks in advance for those days when the school is not open (except the listed holidays). Families must sign up in advance if they need childcare services. Signing up for care helps the Learning Center determine needed staffing during school breaks. If you do not sign up for a particular day, care will not be provided, regardless. If you sign up for days that you do not attend please give notification of the change 24 hours in advance. ***If you fail to provide adequate notification, you will be charged for any date you signed up for requesting childcare.***

What Your Child Should Bring to the Learning Center

Please clearly label all your child's clothing and personal items prior to bringing them to the Learning Center.

- ✓ Large backpack big enough to hold coat and full change of clothes each day.
- ✓ A coat that is warm enough for outdoor play
- ✓ A full change of clothes

Personal Hygiene

To keep children healthy, we require hand washing upon arriving at the learning center, before and after meals, upon coming in from outside, after toileting and at other appropriate times. It is also helpful if parents send children to school appropriately dressed for play and interaction in an active learning environment.

Dress Code

All of King's Way Christian Schools have a dress code policy for students and staff that emphasize modesty and safety. The dress code applies to all ages of Learning Center children.

As you dress your child for Preschool and childcare, please remember that children may become messy or dirty during play. Preschooler's are active learners and require mobile physical activity.

Shirts must cover the top of the shoulder area (no spaghetti straps) and have a full front and back. Midriff must be fully covered. We recommend, for modesty purposes, that children wear shorts

underneath skirts or dresses. However, if the child does not, she may be asked to refrain from certain activities.

Heeleys roller shoes are not allowed at the Learning Center unless it is a designated "wheel" day and requires a helmet and other safety equipment. Children should be dressed appropriately for active outdoor play in all weather. We recommend that shoes are closed toed for safety reasons. Be aware that children wearing open toed shoes are more at risk for related injuries.

Attendance Policies

At King's Way Learning Center, we encourage regular attendance for the development of the child. Children who miss several days or do not have a routine drop off time *may* have a harder time adjusting to the preschool routine and being separated from their parents. Again, parents are welcome to work in the classroom on a schedule that is agreed upon between the teacher and the parents as long as the presence of the parent does not disrupt the child's ability to participate in classroom activities.

Families will be charged on scheduled days even if the child does not attend. Charges are based on the program for which your child is registered.

Health and Safety

Illness

For the health and safety of all Learning Center students, please do not send your child to school with a suspected illness or if the child is too tired to participate in school activities. The following are guidelines for health and illness. Keep a child home from school if:

- ✓ The child has had a fever of 100 degrees or higher in the last 24
- ✓ The child is vomiting or has vomited in the past 24 hours
- ✓ If the child has diarrhea – two or more watery stools in the past 24 hours
- ✓ If the child has a draining rash
- ✓ If the child has eye discharge or pink eye
- ✓ If the child is too tired to participate in regular school activities

- ✓ If the child has abnormal nose and ear discharge
- ✓ If the child has lice or nits
- ✓ If the child has continuous coughing spells

Injury Report

Any injury a child may receive while at school or in the care of the Learning Center is documented on an injury report. A copy of this report is provided for parents and includes the type of injury, how it occurred and the treatment or First Aid provided.

The Learning Center will telephone parents if the injury of the child is more than a minor bump. Learning Center staff are trained to administer First Aid. The parent will be called and informed, if appropriate, and may be asked to pick the child up. The parent or authorized person picking the child up will be asked to sign an injury report. In the event emergency medical personnel are called to treat or transport a child to a hospital, parents will be called immediately. Parents will be contacted for any head related injury. A copy of the injury will be kept in the child's file and a copy will be available to the parent upon request.

Immunizations

In order to protect students from infectious childhood disease, Washington State law requires that all parents of children enrolled in Preschool and childcare sign a Certification of Immunization Status form. This form is required at registration and a child can not be accepted into school without the form fully filled out, updated and signed by the first day of school.

Child's Records - Information Updates

For the protection and safety of your child, parents shall assume the responsibility of notifying the Learning Center office with any changes in home, work, emergency telephone numbers, and names of persons authorized to pick up your child etc. It would also be helpful if parents inform the Learning Center about difficult or stressful situations or anticipated changes occurring within the student's home or living situation that might affect the child's behavior at the school. This awareness will help Learning Center personnel to understand and assist with possible emotional or behavioral changes observed in the student. We may also commit these concerns to prayer. *Any information you provide of a*

confidential nature will remain confidential. The information will only be shared with those persons directly working with the child who need to know.

Medication

The Learning Center is prohibited from dispersing any medication, even over the counter varieties without written consent from the child's parent or guardian. All medication must come to the Learning Center in the original container, with the original label including the child's name, prescribing doctor's name (if any), correct dosage, and the expiration date clearly visible. Medication registration forms can be obtained at the front desk. Please note that over-the-counter medications that do not indicate proper dosage information on the container for your child's age require a doctor's signature on the authorization form. Refrigeration is available for medications that require such storage. Medication must be picked up when the child is finished taking it. If medication is not picked up two days after the end date on the medication form, it will be disposed of.

Meals/Snacks/Nutrition

An am snack, lunch (Sept-May), and a pm snack will be served each day for children in the all day care program. The food and snacks served meet all USDA nutritional requirements. A monthly menu is posted and copies provided at the Learning Center front office.

If parents choose to pack their child snacks or lunch, please clear it through the administration prior. State guidelines require the food packed in lunches must be a nutritional supplement for the food that is on the Learning Center menu. Please refrain from providing your child foods and drinks high in sugar or artificial sweeteners. (Pop, donuts, etc.)

Allergies

Please inform the Learning Center verbally and in writing of any allergies your child may have. This information is provided to kitchen and teaching staff to assure the care and safety of your child.

Emergency Preparedness/CPR First Aid

Learning Center staff are trained in First Aid/CPR and emergencies for events such as injury, earthquake, fire or lockdowns of the school. Regular drills are conducted in these areas as required by state law.

Each parent or guardian is required by state licensing laws to read the Emergency Preparedness procedures and sign that they have done so. If your child is unable to eat any of the food provided in the Learning Center emergency packets, please provide food acceptable for him/her to the Learning Center office.

Communication with Parents

Parents are encouraged to have daily/weekly contact with teaching staff. If your child's teacher is not available when you drop your child off, you may ask to see the teacher and arrangements will be made.

You may contact your child's teacher through email. Each classroom has an email address that will be given to you at the beginning of the year. You may also contact the Learning Center in person, by phone or by email. The Learning Center's email address is LearningCenter@kwcs.org.

Additionally, the Learning Center publishes regular newsletters and written communication from both the teachers and from the Learning Center Director. Letters from the Director are also posted on the webpage for easier access.

Conflict Resolution Policy

The purpose of King's Way Learning Center shall be to provide a creative, loving environment for children to grow spiritually, academically, socially, emotionally, and physically. This will be accomplished under the guidance and nurture of carefully chosen Christian teachers and administrators.

A central goal of this school is to develop into a loving community which will foster the spiritual and personal growth of all of its participants through the love and truth of God as revealed in Scripture.

MATTHEW 18 PRINCIPLE

Even in a well-run school, questions and complaints may arise. It is important that these be handled courteously, promptly, and through the correct chain of authority. The following steps are an application of the biblical injunction recorded in Matthew 18:15-20 for the resolution of a problem between believers:

1. The teacher and parent are to meet privately before anyone else is involved to seek the resolution with a spirit of reconciliation.
2. If unresolved at this level, the teacher and parent meet with a third party, the Learning Center Director.
3. If still unresolved, all parties involved will meet with the Superintendent. If reconciliation still does not occur, the Superintendent will make a judgment and take the appropriate action.

We ask that parents agree to follow these biblical steps for a positive resolution to problems and disagreements within the school community. Activities to be avoided at all costs include gossiping, rumors, and spreading slanderous reports. The good reputation of other persons and of the school is to be protected and promoted.

Discipline Policy

The goal of the King's Way Learning Center is to encourage a child's self-respect and develop a personal responsibility for his/her actions. It is important for each child to learn self-control and to respect the rights of others while learning in a safe and caring environment.

The staff of the King's Way Learning Center will guide the children in a firm but loving manner toward self-control. This will be accomplished with love, respect and consistency. Discipline is NOT punishment, but a means to encourage self-control and responsibility. It is nurturing and educational. Good discipline is based on caring, honesty, respect and trust. Children will be allowed to express all their feelings both positive and negative. The staff will listen to children and help them to deal with their feelings. Positive behavior will always be promoted first through routines, effective commands and reinforcement of good

behaviors. Appropriate behaviors will be rewarded, as adult approval is very important to children.

Any form of corporal punishment by Learning Center staff is strictly prohibited.

Assemblies

As a part of our Preschool curriculum the Learning Center incorporates special events and activities. One such event may be a party or a special assembly. If an assembly is provided on a day that your child does not have Preschool you may come and join the activity. On these days you may sign into the Learning Center at the front desk as a guest. We ask that parents stay with their children during the activity to provide adequate supervision (as teachers are already with children). Siblings may come to such activities with the understanding that the parents accept responsibility for their supervision and welfare during the time they are on the King's Way campus.

Birthdays

Birthdays are a very exciting time for Preschoolers and school aged children. Every child will have the opportunity to celebrate his/her birthday. Parents may provide cupcakes or cookies for this special occasion.

All treats must be purchased and wrapped from a commercial store. State of Washington prohibits us from serving any home made treat or meal.

Please refrain from bringing candy. Your teacher will provide stories, songs, or games to make this day special for your child. In the best interest of all children and families of various financial means, we refrain from allowing outside parties to come in for birthday celebrations (magicians, puppeteers, clowns, singers etc).

Toys from Home

Except for toys that are needed for nap time, on opening day for the comfortable transition of children from home to school, or for share time ('show & tell'), we ask that toys are not brought to

school or to childcare. All toys brought for share are required to stay in the child's backpack until the appropriate time.

Lost and Found

Clothing, backpacks and other items left at the Learning Center will be placed in our Lost and Found. These items are held for a short period of time, approximately 15 days. If items are not claimed within that time they are donated to the Giving Closet or other charitable organizations. The Learning Center attempts to provide written notices posted at the Learning Center before items are donated to others.

The Learning Center or King's Way Christian schools are not responsible for lost or stolen items left unattended at the Learning Center.

We encourage students and parents to place all personal items in the child's backpack to assure secure placement and control of such items. Please refrain from sending valuables to school with your child as we cannot guarantee the treatment of such items or their safe return.

Pictures

Individual and class pictures will be taken by a professional photographer in the fall of the year. We make every effort to have these picture returned in time for Christmas. Parents will be provided with advance notice of picture dates, times and pricing.

Field Trips

In the event a field trip is scheduled, the Learning Center may request assistance from parents in transporting children. When transporting children, all car seat laws and requirements will be followed. Children that are required to use a car seat may not be taken on the trip if a car seat has not been provided. Additional admission fees above tuition may be required for such field trips.

After Hours

Although King's Way discourages staff from engaging in private work practices with Learning Center families, on occasion a Learning Center or King's Way family may ask a teacher or childcare provider to work for them during their non-Learning Center working times. It is the Learning Center's policy not to recommend specific staff to private parties for employment. Please be advised that King's Way Christian School and Learning Center will not be liable for any employee after their normal working hours.

Child Abuse Reporting Laws and Policy

King's Way Learning Center is a licensed childcare facility and is required to stay in compliance with all state laws and regulations. Any King's Way or Learning Center employee is required by State Law and licensing standards to report to Child Protective Services any instance where there is a reason to suspect the occurrence of physical, sexual, or emotional child abuse, child neglect or exploitation.

Learning Center Staff Pre-Employment Screening

King's Way Learning Center put their staff through a multi-level screening process. All staff experience an interview process, undergo personal/professional reference checks and are screened with a Washington State Criminal Background Check. Additionally, Learning Center personnel are reviewed by the Washington Department of Early Learning for any past reported issues of child abuse or neglect.

Inclement Weather & Emergency Closure Information

It is the commitment of the Learning Center to be available for parents needing educational and childcare services. If inclement weather occurs, you may check the internet or media to see if we are open. You may check the KWCS website and there will be a link to school closures. You may also check kgw.com. If you are watching the ticker on the news channels, wait for "**Private Schools-Southwest Washington**" and look for King's Way Christian Schools. After the school message it will say if the Learning Center is open, closed or two hours late.

Non-Discrimination Policy

King's Way Learning Center does not discriminate in employment practice or student enrollment based on the race, creed, color, national origin, sex, age, or disability.

If a concern or disability exists, please discuss the circumstance with the Learning Center Director to assure the Learning Center program is able to adequately meet an individuals needs.

King's Way Christian Schools and Learning Center is a non-profit organization.

Disclaimer

A student's enrollment at King's Way Learning Center does not ensure or guarantee enrollment in King's Way Christian Schools. If the Learning Center determines a child is disruptive or not progressing adequately after individualized intervention and involvement of the parents, we reserve the right to discontinue services.

Visiting the Learning Center or King's Way Schools

We require that all visitors, including parents working in the classroom stop at the Learning Center office, sign in and receive a ***visitor's badge***. It is critical that we know who is on our campus at all times in the event of an emergency.